

BURLINGTON SCHOOL DEPARTMENT  
SCHOOL BOARD MEETING  
AUGUST 1, 2017 @ 5:30PM  
BURLINGTON TOWN OFFICE  
MEETING MINUTES

School Committee Members:

Maureen Bean, Chair

Suzi Morton

Marie Sutherland

1. Call to Order
  - a. The meeting was called to order at 5:26PM by Board Chair, Maureen Bean.
2. Adjustments to the Agenda
  - a. No adjustments to the agenda
3. Public Comment
  - a. None
4. Approval of Minutes, 6/20/17
  - a. A motion was made by Marie Sutherland, and seconded by Suzi Morton, to approve the minutes from 6/20/17, barring any errors or omissions.
    1. Yes: 3      No: 0
5. Superintendent Report
  - a. The state released the ED279 subsidy information. Burlington Public Schools will be receiving \$100,488.28 as the state's share, which is an increase of \$17,323.41.
    - i. We did not have a warrant article to expend any extra state aid, so 50% of that increase must go back to the town for tax relief. The superintendent is working with the business office to figure out exactly how that 50% "goes back" to the town.
    - ii. If we need to expend that other 50%, we will need to have a special town meeting for approval. If not, that will lapse into surplus.
  - b. SAD#31 has notified the superintendent that they believe we are in breach of the agreement by not paying for transportation through them (since we are fully contracting with RSU67 for transportation services). The superintendent contacted Kate Grossman, the lawyer who assisted with the withdrawal. The superintendent has not heard back from either SAD31 or Mrs. Grossman.
  - c. The financial software is being created. It should be up and running by the end of the week. Once that happens, the first invoices will be posted

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and the warrants will be sent to the Selectmen and School Board for approval and payment.

- d. SAD#31 has sent a debt payoff spreadsheet with all obligations for leases. There are two in question from the agreement, a bus lease and copier lease. The superintendent has asked for clarification and copies of the signed contracts for Burlington's records. She also has requested a copy of Mr. Wright's contract, with an invoice for Burlington's obligation.
  - e. Enrollment has increased to 48 students. At this time, 16 plan to attend RSU67, which will allow for a discount through the transportation contract. The first 11 will be "free tuition" due to RSU67 receiving subsidy from the previous superintendent agreements. One student has signed up for Lee Academy. The rest will be attending SAD31 at this time.
  - f. Dawn will draft a bus informational mailer and will send it to RSU67 for review. Once they have agreed to the information on the mailer, the school board will mail it to all residents of Burlington to ensure they understand who will be transporting Burlington students.
6. Future Meeting Dates
- a. The school board plans to meet on the first Tuesday of each month at 5:45PM in the town office, where they will sign the warrants and address new business. These dates may change if there are conflicts.
    - i. Next meeting: September 11th @ 5:45PM
7. Adjourn
- a. A motion was made by Marie Sutherland, and seconded by Suzi Morton, to adjourn.
    - i. Yes: 3                      No: 0                      Time adjourned: 6:24PM

Respectfully Submitted,



Dawn C. Pray  
Superintendent